



TOWN OF PALM BEACH

PROCUREMENT AND CONTRACT MANAGEMENT DIVISION

Date: 07/19/2022

Sherlock Tree Company
697 SW 9th Terrace
Pompano Beach, Florida 33069

Ref: ITB 2021-14 - Tree Trimming and Pruning Services
Year Two (2) of Contract – 1st Renewal

Good afternoon,

As specified in Town of Palm Beach ITB 2021-14, we have an option to renew the existing contract for another one (1) year term if it is mutually agreeable to all parties.

Please advise by signature below, if an extension of our current contract with the same terms, conditions, specifications, and pricing stated in your bid, would be acceptable.

Please, complete and return this form to the Procurement Division. Your response may be emailed to rcanterbury@townofpalmbeach.com faxed to 561-835-4688.

Respectfully,

Ryan Canterbury
Senior Buyer

_____ I hereby agree to an extension of ITB 2021-14.

_____ I do not approve an extension of ITB 2021-14 for the following reasons:



SIGNATURE

DATE

NAME (PRINT)