



# TOWN OF PALM BEACH

Bid No. 2021-12 - Irrigation Contractor

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## I. PURPOSE AND INTENT

The Town of Palm Beach is seeking a contractor to provide assistance with the inspection, repair and/or replacement of irrigation heads, piping, valves, solenoids, controllers and other associated equipment and materials in the Town's parks and rights of way on an as-needed basis. The Vendor shall provide all necessary materials, labor, management, surveys, trucks, gas, oil, safety equipment and any other materials and equipment necessary to complete the work as specified.

## II. SCOPE OF WORK

The contractor will supply an irrigation technician and a helper to be directed by Town staff to perform various inspections and repairs. It shall be the responsibility of the contractor to supply a company vehicle and all tools necessary for the full and complete inspections and repairs of the irrigation system. The Town will incur no further cost due to tools, vehicle or equipment needed to perform this service unless agreed upon with the Town Contract Coordinator. The contractor will be asked to provide material on a cost plus basis.

## III. OTHER

1. The Town of Palm Beach shall designate a Contract Coordinator for the Public Works Department. The Contract Coordinator shall act on behalf of the Town with respect to monitoring contractor performance under this contract. The administration of this contract is vested in the Contract Coordinator.
2. The Contract Coordinator principal duties shall be:
  - a. Liaison with Contractor.
  - b. Coordinate and approve all work under the contract.
  - c. Assure consistency and quality of Contractor's performance.
3. The Contractor shall notify the Contract Coordinator in the event of scheduling delays, changes or comments/complaints received from the general public.
4. Contractor's employees shall present a neat, clean, well-groomed appearance and shall conduct themselves in a respectable manner while performing the duties of this bid and while on Town Property.
5. Contractor's employees shall wear uniforms at all times while on the job. Name of contractor shall be on shirts. Shirts are to be worn at all times while working in the Town of Palm Beach.
6. Any questions regarding this project shall be directed to the Contract Coordinator.
7. A safety vest, meeting FDOT standards, shall be worn at all times when employee is working in roadways or rights of way.
8. All vehicles shall be plainly marked with the company name.
9. If any area that the contractor services does not meet Town specifications, contractor will be required to perform the work until specifications are met at no additional cost to the Town of Palm Beach. Failure to comply with this requirement will result in contract termination.
10. All equipment shall be commercial grade and shall be maintained in good, safe operating conditions. The contractor shall provide enough equipment and manpower to meet the requirements of the job.
11. Hours of work shall be Monday through Friday, 8:00 a.m. until 5:00 p.m. Contractor may be allowed to work on Saturdays, 9:00 a.m. to 5:00 p.m. only if approved by Contract Coordinator
12. There will be NO work performed on Sundays or holidays.
13. At least one member of the Contractor's crew must fluently speak the English language.